

Sunny Murphy

Ashford

Just recently passed my class 2 licence

Personal Details

Driver's License: C, Cars, Large vehicles

Eligible to work in the UK: Yes

Highest Level of Education: A-Level or equivalent

Work Experience

HGV Class 2 Driver

Brakes Group

September 2021 to Present

Delivery of customer order on 18 tone - manual/automatic vehicle in peak times in and around London doing approximately 12-15 drops a day.

Unloading lorry via tail lift using pallet truck and cages.

Accurate order picking once at customer site through customer invoices.

Ensuring product temperatures are maintained.

Vehicles checks to ensure road worthiness and compliance with VOSA.

Ensuring my health and hygiene is up to the correct standards.

Professional competence of digital tachograph card.

Good communication skills and liaising with customers.

Support worker

Endurance care

March 2019 to September 2021

- Supporting vulnerable adults with learning difficulties with their day to day life.
- Liaising with health care specialist.
- Communicating with their family members making sure they keep in touch and visit on a regular basis. Occasionally staying with the service user while they are visiting family members and answering any questions they have.
- Supporting to take their medication when needed. Able to document and follow the correct medical procedures when doing so.
- Often having to shift lead which involves delegating out to other members of staff and planning the day ahead.

Warehouse operative - Amazon/PMP recruitment

November 2018 to March 2019

- Loading pallets off of lorry's using a pump truck.
- Picking parcels off of a conveyor belt and allocating them to the correct postal areas.

- Unloading and lifting parcels weighing up to 25kg.
- Ensuring to keep the working environment safe by following the safety procedures and training
- Good communication skills amongst work colleagues while working under pressure and keeping to times schedules.

Crew trainer

Mcdonalds

April 2016 to November 2018

- Actively serving customers and adhering to their needs
- Ensuring equipment is cleaned to a high standard and maintained
- Following hygiene, health & safety and food safety procedures
- Resolving customer complaints and issues
- Communicating effectively within a team to ensure customer orders are completed to a high standard
- Working to a dead line to ensure customers' orders are completed

Labourer/carpenters assistant

JRD Carpentry contractors

August 2015 to September 2015

Summer work experience)

- Working in customers' homes to ensuring their property is left clean after work has been completed
- Assisting colleagues in general building tasks
- Using a variety of tools to ensure a task is completed to a high standard
- Working face to face with customers on a daily basis in a variety of settings

Factory assistant

Envelop Press LTD

April 2014 to May 2014

Work experience)

- Working to a deadline in a fast paced factory environment
- Mixing inks to the correct ratio
- Loading and unloading deliveries
- Cleaning print machines

Education

diploma in Electrical instillation

Canterbury College

2015

GCSE or equivalent in Science

The North School - Ashford

July 2009 to September 2014

GCSE or equivalent in Maths

The north school - Ashford

September 2009 to July 2014

GCSE or equivalent in Graphic design

The north school - Ashford

September 2009 to July 2014

GCSE or equivalent in Physical education

The north school - Ashford

September 2009 to July 2014

GCSE in English

The North School

2014

Skills

- MS OFFICE
- TIME MANAGEMENT
- PUNCTUAL

Additional Information

Key Skills

- Communication - able to build rapport and interact effectively to create lasting relationships with colleagues and communicate effectively with customers.
- Pro-activity - able to anticipate tasks to be completed and the ability to undertake duties without continued instruction
- Attention to detail - able to identify and rectify errors with ease and maintain accurate records
- Time management - a punctual individual who is able to work to a deadline whilst managing a workload.
- Competent IT skills - proficient in the use of the MS office suite, emails and diary management.