

Milena Zdral

Preston

I understand the importance of teamwork and I value my interpersonal skills. I have the desire to grow within a company and with my positive attitude rise to any challenge set before me. Driven by a strong commitment to achieving results and a track record in planning, delivering and monitoring daily schedules I have the ability to communicate and motivate people at all levels to improve performance and outcomes. I am keen to learn and to move forward with a new career and relish any opportunity to contribute and demonstrate a real commitment to any future employer. I am capable of being flexible and adaptable where required.

I have a car full English driving license 14 years. I just passed HGV class 2 licence. I looking forward to starting my career as class 2 driver. I have CPC, driving card in date.

Work Experience

Machine Operator

Slater Safety - Preston

February 2022 to Present

Working on embroidery machinery. Picking orders with the following information. Finishing orders and packing and dispatching finished work. Working with health and safety regulations.

Upholsterer

Westbridge 8 - Preston

September 2021 to January 2022

- Ideally knowledge of deep buttoning
- Feeling covers on the the frames.
- Upholstery ready prepared frames with specifications order.
- Using staple gun and as well glue gun.

Preparing frames to be upholstery, working on the line with the team and as an individual.

- Working with health and safety procedures.

Machine Operative

Dr. Oetker (UK) Ltd

November 2013 to September 2021

- Acting team leader for half year, running packaging area. Leading the team with very high standards, reaching targets, dealing with all problems. Working with the Health and Safety, Food and Safety policy. Running production line from the start till end.
- Making sure all procedures on the start the production are followed, all machines set up to the standard and right with specification sheet. Make sure veryfire sensors works, best before date is set it up right, metal detector are set up on the right program, checkweighers works on 100%. Make sure all paper are completed correctly. Doing change over on the different product. Closing production by following all procedures.
- Working on wrapper machine, setting up machines. Wrapping pizzas in the film,
- Working on metal detector (CCP). Making sure paperwork is complete, making sure any

containment pizzas no going to the customer. Knowledge of all procedures due to work on metal detector machine,

- NVQ level 2 diploma in Food and Drink Industry
- English and Maths level 2 diploma
- Operating Metal Detector, checkweigher with very high standards, doing paperwork.
- Working on cartoner machine. Packing pizzas in cartons, doing checks and paperwork,
- Working on quality control points with the highest level,
- Operating Meurers, making sure all goods are labeled correctly and sent to the right customer,
- Operating palletizing area, where the good are stacked on the pallets and labeled correctly, doing all paperworks, chceks with the SPEC sheet.
- Trained on "clean as you go" policy,
- Trained on health and safety policy in food industry,
- Complete training for PPE,
- Working with team, as well as individual with very high standards.
- Achieved Health & Safety in a Food Manufacturing Environment course
- Achieved Safeguarding E- Learning course

Factory Operative

Prime Time Agency, Arco Factory

July 2013 to August 2013

- Working on production line
- Sorting all products and sent them to right direction
- Working on quality control points
- Working with team

Shop assistant

Polish shop

March 2013 to July 2013

- Using cash register
- Sorting products with first in first out policy. Making sure shop is presenting well before opening. Checking deliveries, closing shop, cleaning equipment.
- Serving the customers with nice and polite appearance.
- Working with „clean as you go" policy

Production Operative

UPL - Lytham

January 2013 to February 2013

- Working on production line, packing various cosmetic products
- Working on quality control point
- Checking finished goods,
- Labeling and storage goods on the right place,
- Working with the team and as well as an individual,

Production Operative

Gap Agency - Nitecrest

December 2012 to December 2012

- Checking numbers on gift and sim cards where correct
- Packing items

Gap Agency

Butlers Farmhouse Cheese Factory
August 2012 to September 2012

- Working on the fast production line
- Packing products
- Checking products on quality control point

Shop Assistant

Polplain-PutkaSpolka z o. o.(Polish bakery - Warsaw)
October 2011 to September 2012

- Working as a shop assistant
- Working with health and safety policy
- Food safety policy
- Doing orders, checking and accepting deliveries
- Working with customers with polite and nice appearance.

Housekeeper

Jantar Military Recreation Team - Jastarnia, Poland
May 2011 to July 2011

- Working on the reception, checking in the customers, checking out customers with nice and polite appearance. Doing paperworks,
- Working as a Housekeeping (preparing rooms for guest arrivals and creating a lasting memory of comfort and cleanliness with very high standards)

Education

A-Level or equivalent in Technician hotelier

Hotelier School - Przysucha
September 2007 to June 2011

A-Level or equivalent

High School in Wieniawa
September 2004 to June 2007

Skills

- NVQ L2 in Food and Drink Industry
- Diploma in English L1
- Diploma in Maths L2