

MAYA LAUREN BENT

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DOB: 5th December 2000

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Summary:

I am 17 years of age and, having recently completed my GCSE's, I am seeking a part time job which provides the opportunity to gain experience in a customer facing environment whilst I complete my in Performing Arts at South Devon College.

I consider myself to be a friendly, courteous and conscientious individual who thrives under pressure. I am confident working under my own initiative and as part of a team and I would very much appreciate the opportunity to work for Select Fashion.

Key Skills:

- Dealing with customer enquiries
- Replenishing stock
- Maintaining store cleanliness
- Handling cash and receipts
- Working effectively with fellow team members
- Punctual, friendly and conscientious
- Open to ideas and willing to learn
- Excellent organisational and communication skills

Work Experience:

Happy Paws Torbay: June 2017 - October 2017

I spent the summer of 2017 working in a local dog grooming salon. As a small business, my responsibilities were varied and included managing customer enquiries and bookings, advising on appropriate grooming products, maintaining salon cleanliness at all times, handling cash, maintaining customer records and assisting with the washing and grooming of dogs.

My Pet Gift Box: December 2017 - April 2018:

I worked for a retailer of personalised gift boxes for pets from December 2017 until April 2018. My role was varied and included replenishing and ordering stock, packing orders and dealing with customer enquiries.

Education:

South Devon Studio School, Torquay, Devon

Grades:

- English Language: Grade 4
- English Literature: Grade 4
- Mathematics: Grade 5
- Additional Science: Grade C
- Religious Studies: Grade C
- Science: Grade E
- Sociology: Grade E