

# MARCUS TAYLOR

15 Maple Gardens, Edgware, Middlesex HA80JQ

Tel: 07984 467202

E-mail: marcustaylor665@gmail.com

## PROFESSIONAL SUMMARY

Dependable Fleet Manager equipped to monitor vehicle maintenance and safety to support fleet operations. Keeps meticulous records and enforces adherence to safety and inspection procedures. Coordinates preventive maintenance and schedules repairs to support longevity. Extensive knowledge of fleet compliance.

## WORK HISTORY

### **Door To Door Transport Solutions, 06/2024 – Current Fleet Compliance / Driver Trainer / HGV Driver**

- Fleet Compliance
- Driver Trainer
- Induction Training
- HGV Driver – Pallet Deliveries & Collections (18T)

### **Wincanton – IKEA contract, 11/2017 – 06/2024 Fleet manager / Driver mentor**

- CPC holder responsible for overseeing fleet compliance
- Generated reports on fleet expenses and performance for senior management
- Reviewed accident reports to identify and prevent future issues
- Registered and licensed vehicles, complying with all relevant O licence regulations
- Responsible for de-hire disposal prep.
- Responsible for on hire of vehicles and ensuring all assets are fully compliant pre utilisation including DVS permits.
- Assisted in recruiting high-quality, reliable fleet drivers.
- Assisted in pre employment and post accident driving assessments. Mentor/ Coach drivers to improve telematics RAG scores.
- Delivered training to new drivers – Inductions / Vehicle familiarisation / Compliance / training routes
- Carry out 6 weekly internal fleet audits

- Monitor driver compliance using FTA Vision to ensure tachograph legislation is adhered to including manual entries and 48 hour average/ reference period.
- Monitor records of licence checks and annual driving assessments
- Monitor periodic training / Driver CPC and book accordingly – Target 7 hours p/year over 5 years
- Monitor vehicle compliance – Vehicle files – PMI, LOLER, MOT, Tacho Calibration / Maintenance planner / VU downloads / Tyre management / Plating Certs / O licence discs
- Monitored driving patterns of drivers using Mix Telematics, addressing speeding and excessive application of brakes (Harsh Braking)
- Liaise with vehicle providers, maintenance providers and bodyshop repairers
- Responsible for accident management – Repairs / Insurance
- Multidrop deliveries – Ikea flat pack furniture
- Experience of managing a fleet of 15x 16T electric HGV and 45x 4.25t electric vans

**Breezemount – IKEA contract, 01/2017 – 11/2017**  
**Regional Fleet Compliance Auditor**

**Breezemount – IKEA contract, 05/2011 – 12/2016**  
**Operations Manager**

**London Logistics LTD – IKEA contact, 05/2004 – 05/2011**  
**Operation Manager**

## **EDUCATION**

Kingham Hill School – Oxford

## **QUALIFICATIONS**

Certificate of Competence in Road haulage (National / International) OCR  
 IOSH  
 Cat C licence  
 Cat CE (No experience)

## **SKILLS**

- Fleet compliance auditor

- HGV driver (Class 2)
- HGV driver assessor (Class 2)
- Driver mentor
- Driver trainer / Inductions