

Curriculum Vitae

Personal Information

Name	Lee Burnley
Marital Status	Married
D.O.B.	09.10.1977
Address	84 Corbett Drive Silkwood Gate Wakefield WF2 9EA
Telephone Number	07740155817
Qualifications and Licences	Five GCSE's Full Driving Licence HGV Class 1 and 2 C1, C+E Hiab Crane Tipping Dumper Small Plant Course G39 Electrical 360 Mini Digger RASWA JCB BTEC Qualification – Crematorium Technician City and Guilds – Burial Processes City and Guilds – Winter Maintenance

Experience and Employment

Bereavement Services Operative March 2020 – Present	Working for Kirklees council, ensuring health and safety procedures are behind adhere to during the preparation of burial plots, operating heaving machinery to excavate graves. Working as winter maintenance operative using bulk gritting wagon to ensure Kirklees highways are safe during inclement weather.
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Weekend Driver	Weekend Class 1 and 2 Tanker Driver on a ad hoc basis, working to current driving regulations, ensuring emergency jobs can be carried out. Covering tasks that otherwise could not be completed due to drivers hours
Bereavement Services Operative 2019 – 2020	Working for Wakefield council, ensuring health and safety procedures are behind adhere to during the preparation of burial plots, operating heaving machinery to excavate graves. Working as winter maintenance operative to ensure Kirklees highways are safe during inclement weather.
Highways Operative 2018 – 2019	Install and repair street lighting using HIAB crane, repairing drainage systems. Driving gully tanker wagon. Winter maintenance duties such as gritting.
Tanker Driver 2018 – 2018	Working in accordance with driving regulations and hours, using high pressure water jets and the jet vac, following all company health and safety procedures, working in teams or individually. Having to ensure excellent time management and organisational skills.
Bereavement Operative 2009 – 2018	Acting up in the supervisors role to ensure my team were following all health and safety guidance and operating machinery correctly, carrying out risk assessments, working alongside the registrars to organise and prepare burials and helping out in the crematorium in busy periods and to cover absences. Maintaining excellent customer service standards.
Tanker Driver 2004 – 2009	Driving the class 2 tanker, maintaining gullys and creating new gully systems, being on call for floods and blockages.
Driver Air Despatcher 1998 - 2004	Serving in the armed forces, supporting all three services and special forces and other government agencies in aerial delivery from despatching bottled water to vehicles, completing various assessments in leadership and management. Deployed to

	other countries to provide aid and gained driver specialist qualification
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