

## **Imran waris**

22 Elizabeth close

Bracknell

RG129SY

D.O.B 22/10/1986

+447713232304

[Imranwaris216@gmail.com](mailto:Imranwaris216@gmail.com)

## **Summary**

Logistics professional with experience in long-haul driving, vehicle maintenance, and route planning. Capable of ensuring timely deliveries, conducting safety checks, and adhering to transport regulations. Effective communicator with commitment to road safety and customer satisfaction.

## **Experience**

2023-2025 HGV Class1 Driver

Tesco-Reading DC

### **Key responsibilities**

- Maintained vehicle general hygiene, consistently meeting health and safety standards.
- Participated in regular health and safety briefings, contributing to a culture of safety and compliance.
- Maintained detailed driving and delivery logs.
- Maintained excellent fuel efficiency throughout journeys to reduce excess spend.
- Proactively identified potential and present hazards while driving to mitigate road accidents.
- Loaded and unloaded goods using HGV tail lifts, ensuring secure and efficient handling.
- Followed highway code and traffic laws throughout deliveries.

2020-2023 HGV Class1&2 Driver

Tesco-Reading DC

### **Key responsibilities**

My responsibilities were same as listed above.

2016-2020 Private chauffeur

Self employed-Bracknell

### **Key responsibilities**

- Strictly adhered to schedules, ensuring clients arrived at destinations on time.
- Engaged in continuous professional development, attending advanced driving courses to

enhance skills and service quality.

- Followed despatch personnel orders to complete accurate, on-time stops.
- Maintained vehicle in optimum condition for safety and reliability.
- Answered passenger questions about local area and advised on popular establishments.
- Kept vehicle interior and exterior spotless by carrying out vehicle deep cleaning, including pressure washing, shining and hoovering.
- Ensured compliance with vehicle insurance, road tax, and MOT requirements at all times.
- Utilised navigation systems efficiently to plan the most effective routes.
- Managed confidential client information with utmost discretion and integrity.
- Completed all administrative paperwork and expense reports in a timely manner.
- Demonstrated excellent communication skills, effectively liaising with clients and personal assistants.
- Transported clients to various locations with a commitment to punctuality and safety.
- Spoke to customers in multiple languages to resolve problems and answer questions.

## **Skills**

### **Key Skills**

- HGV Class 1&2 licensed
- CPC (Certificate of Professional Competence) qualified
- In-depth knowledge of road traffic laws and regulations
- Experienced in multi-drop deliveries and long-distance driving
- Vehicle maintenance checks and defect reporting
- Excellent time management and route planning
- Strong communication and customer service skills

## **Education**

### **GCSEs - Mar 2010 - Mar 2014**

- Computer Science
- Government college  
Lahore, Lahore

## **Reference**

- Available upon request