

ELANGWE PAULINUS BOKWE

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Dudley, West midlands

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This is an extremely hard working self-motivated and dedicated individual possessing extensive experience of working within the Engineering and commercial environments. Able to work effectively both as part of a team and on own initiative. Maintains a consistently professional approach to every task and is highly organised, honest and trustworthy. Demonstrates the ability to work effectively under pressure with a willingness to acquire further skills through training and study, which will prove beneficial for the needs of the employer.

KEY SKILLS

Excellent record of both timekeeping and attendance

Can adapt effectively to new environments

Takes willingly on board new challenges

Highly organised and very reliable

Analytical with the ability to problem solving

Brilliant communication skills in French and the English languages

With a Full UK HGV Class 1 Driving Licence and own transport.

CAREER HISTORY:

04/10/2020- The present FULL TIME AMAZON UK EMPLOYEE.

Warehouse operative in many areas.

Competent operative in their Robotics systems.

Working in the Stow Department

Working in Pick Department

Working in the Pack Department

Working in the Inventory Department.

Put through one year Amazon Career Choice Program for my HGV License obtained on 12/09/2022.

06/04/2020-04/10/2020. PMP EMPLOYMENT AGENCY.

Worked at Amazon Fulfillment Centre as Warehouse Operative.

Goods in Receive through their IT systems

Processing of customer orders through their Stow systems

Preparation and packing of customer orders for dispatch.

09/10/2019 -08/02/2020: ADECCO EMPLOYMENT AGENCY.

Worked at Amazon Fulfilment Centre as Warehouse Operative.

Goods in Receive through their IT systems

Processing of customer order through their Stow systems

Preparation and packing of customer order for despatch

Receiving of customer orders

Processing of customer orders

Packaging of customer orders

Dispatching of customer orders.

Adherence to all Health and safety procedures.

10/10/2017-27/05/2019.SELF EMPLOYED: VAN DRIVER.

Working with Parcelforce

Delivery of parcels all over UK and Northern Ireland

On time deliveries to customer satisfaction

Filling of all necessary paperwork

Looking good and bright at all times

Adhering to all health and safety rules and regulations of the job.

12/10/2015-10/08/2017: OCADO: DELIVERY VAN DRIVER.

- Report to depot to sign in
- Go through all the paperwork with customers details
- Read all messages and instructions from customers
- Do all the Van checks which are all preloaded with shopping
- Go out delivery to various customer destinations with Navigation systems
- Adhering to all traffic rules and regulations
- Interaction with customers during delivery
- Keeping to health and safety regulations and food hygiene
- Updating customers on new brands and products
- Sorting out any queries on missing items, returns and substitutes.

15/09/2015-7/12/2015: K2 SECURITY. SECURITY OFFICER, FOOTBALL STEWARD

- Man guarding of football events
- Making sure spectators are looked after
- General security of the area
- Looking after health and safety concerns
- Peaceful administration of the area.

09/02/2015-08/2015: OWEN PAYNE RECRUITMENT AGENCY: PARCEL SORTING AT APC

- Taking from cages
- Putting them on pallets
- Scanning by post codes
- Loading them to lorries by depot orders
- General housekeeping
- Reporting any damages to team leaders and supervisors
- Good customer rapport
- Adhering to health and safety procedures at work

11/02/2015-06/05/2015: BERRY RECRUITMENT AGENCY: MULTI COLLECTION CAR DRIVER AT SMA

- Report to SMA
- Collect list of cars to be delivered or collected
- Assigned by groups will Poole cars
- Report to SMA with car details that been delivered or collected
- Sign the necessary paperwork
- Assist in the sale department during auction hours
- Assist customers around the yard who want to buy or sell cars
- Assist in the general arrangement or cars in the yard
- Adhering to all health and safety procedures at work.

02/09/2014-10/01/2015: YODEL, LEAMINGTON. **VAN DRIVER**

- Perfect use of the barcode scanner
- Scanning parcels by post code order before loading to the van
- Timely delivery of parcels to customers
- Keeping record of delivered parcels

- General maintenance of van
- Reporting any issues with parcels to managers
- Adhering to general health and safety procedures at work.

05/07/2014-22/08/2014: SIMPLY RECRUITMENT AGENCY: **MULTI DROP VAN DRIVER.**

- Use of handheld barcode scanner
- Scan parcels by postcode order for loading into the van
- Delivery parcels to customers in prompt professional manners
- Keeping records of parcels delivered for review by team leaders
- Reporting any issues with parcels
- Maintaining good relations with customers at all times
- Looking after the general welfare of the van
- Adhering to health and safety procedures at work.

14/05/2014-03/06/2014: MASSTEMPS LTD AGENCY-DUDLEY: **General Operative.**

- Working on a fast production line.
- Doing the assembling of moulded car parts.
- Putting them in right order before packaging
- Giving thorough inspection to meet customer satisfaction
- General cleaning of the moulding machinery
- Putting of the parts in pallets and loading into wagons.
- Adhering to strict health and safety procedures.

15/05/2007 -04/05/2014. PLASTIC COATING LIMITED: **Kingswinford. General operative.**

- Operating major and minor Rotary Ovens
- Loading and unloading of parts to be coated
- Checking the parts thickness to meet customer demands
- Checking items to best quality and putting them on pallets ready for dispatch to customers
- Contacting team leader if any problems with machinery
- Good use of the handheld pump truck
- Adhering to strict health and safety procedures at work

01/12/2005-31/05/2006: The Metal Centre: **Wednesbury . Machine and Computer operator.**

- Taught all the procedures of computer usage at work

- Cutting of six to seven metre long pipes to correct measurements
- Using the overhead Crane to lift the pipes to loading beds
- Putting the pipes to various sizes to meet customer demands and satisfaction
- Making thorough inspection of all pipes and metal free from rust and damage
- Using the hand bander to bands metal and pipes into bundles
- Safe use of the forklift truck to transport the bundles to various wagons
- Meeting deadlines to meet customer targets and orders
- Adhering to strict health and safety procedures at work

CAREER SUMMARY:

2015	APC CANNOCK- Parcel Sorting, Multi vehicle car collector	
2014-2015	YODEL LEAMINGTON- Delivery Van Driver	
2007-2014	<u>PLASTIC COATINGS LTD</u> -Kingswinford	Machine Operator
2006-2007	<u>GLENDENING PLASTICS</u> -Kingswinford	General Operative
2005-2006	<u>THE METAL CENTRE</u> -Tipton	Machine Operator
	<u>MAPEL UK</u> -Halesowen	Machine Operator
2004-2005	<u>WAGON AUTOMOTIVE</u> -Brownhills	Machine Operator
	<u>BRIDGE FOUNDRY</u> -Wednesbury	Machine Operator
2003-2004	<u>MIDLANDS BACON</u> -Bloxwich	Machine Operator
	<u>AMTRAK</u> -Aldridge	Parcel Sorter

EDUCATION AND TRAINING:

2015	I Q LEVEL 2 NATIONAL CERTIFICATE	To work as a Door Supervisor
2011	<u>PLASTIC COATING</u> - Kingswinford	Hearth and safety Training
2010	<u>PLASTIC COATING</u> -Kingswinford	Quality Assessment Training
2006	<u>THE METAL CENTRE</u> -Tipton	Computer Training
2003	<u>WALSALL COLLEGE</u> -Walsall	Computer Training-NEW CLAIT
1996	TEACHERS COLLEGE -Cameroon	Teachers Certificate
1993	<u>ADVANCED LEVEL</u> -Cameroon	History and English Literature
1991	<u>GCSE</u> -Cameroon	Economics, Geography, Biology, History, English Literature

INTERESTS

Sports Reading Current Affairs Swimming Keeping Fit/Gym Bible exposure.

REFERENCES:

References will be made available on request.