Benjamin Eichhorn

Nationality: British and German
Driving License: Full B, C1+E, C+E (class 1)

Tel. 07508602293
Email: belarusben@gmail.com

Education:

October 2014	Delta Module 1 and 2 completed. (English teaching Diploma NVQ Level 7)
March 2015	IELTS Life Skills Examiner Certification (A1 and B1)
May 2012	IELTS examiner training and certification. British Council (Updated May 2024)
February 2009	CELTA (English language teaching certificate) Taken at IH Apollo in Hanoi
Sep. 2004 – Jul. 2008	University of Leeds Joint Hons. BA German and Economics
Aug. 2002 – June 2004	St Nicholas RC Results: 4 A Levels 1 AS Level German: A Maths: B General Studies: B French: B English (AS): B
Aug. 1997 – June 2002	St Thomas More RC (GCSE) Results: 10 GCSEs 3 A* 7 A

-Work Experience

August 2024 – Dec 2024	Antmarketing German Customer support full time online role. Responsible for answering emails about payment issues and taking inbound calls in German.
July 2012 – Present	IELTS Online Examiner for test takers around the world. IELTS examiner for speaking and writing at the British Council Hanoi conducting 6-12 exam sessions per month. Additional examining also conducted for IDP Hanoi from June 2013 till January 2017. Also provided training seminars for IELTS and APTIS tests in Vietnam.
Nov 2021 – Present	Online freelance teaching of Chinese students preparing them for the IELTS test.
March 2022 – June 2024	Inclusion Worker and Mental health support worker for Touchstone in Leeds. Responsible for ensuring services accommodate marginalised groups and also provided mental health support to service users.
Jan – March 2022	Cover supervisor/teaching assistant in a number of academies and secondary schools in the Wakefield/Leeds area.
Feb 2021 - Nov 2021	DWP Job Centre Work Coach responsible for managing the Universal Credit dashboard and allocating other work coaches to claimants. Also responsible for ensured claims had no outstanding tasks that needed to be resolved.
October 2020 - Feb 2021	CAB Advice-line assessor (Volunteer). Duties included handling inbound calls and providing first line advice.

Additional Experience in Foreign Countries

September 2018- Dec 2019	Full-time English teacher at Edison Secondary and High School working with grades 9 to 11 and also preparing older students to take the IELTS exam.
November 2015 - Sep 2018	IELTS English teacher and consultant for a number of schools including English Hanoi, iBest, the police academy and IPP IELTS.
January 2017 - June 2017	Academic director for Havina. Responsibilities included recruiting and managing teaching staff; preparing and implementing recruitment and training procedures and supporting marketing for the school.
March 2012 – Dec 2017 March 2009 – Sep. 2010	English teacher at Oxford English VN in Hanoi. Teaching included IELTS and general English courses for levels from beginner to advanced. Teaching included training employees of Petro Vietnam and Boydens
February 2015 - July 2015	Assisted in the development of courses and selection of appropriate resources for 'Citykids' school in Ha Dong, Hanoi. Also provided advice about the language school market and details about testing and assessment.
June 2012 – May 2013	English trainer for iTim.vn (coccoc.vn) teaching business English to web developers and general staff. Duties also included proofreading of legal documents.
Oct. 2011 – Jan. 2012	English teacher and translator for MBET training and translations. Teaching related to business English for small in-company groups. Translations involved using TRADOS and working with technical texts related to accounting and human resources.
Sep. 2006 – Sep. 2007	Translator and sales assistant for Munk GmbH in Hamm Germany. Responsibilities included: - Translation of technical texts. - Interpreting between technicians and English customers. - Administration and organisation of records and archives.

Language Skills
German: Advanced speaker with extensive experience using it in business.
French: Competent in spoken and written dialogue
Russian: Elementary knowledge
Vietnamese: Practical knowledge of the language for everyday use.

Additional Skills

-Strong understanding of IT technology and applications for a wide range of purposes.

-Additional Qualifications in health and safety and mental health support. First aid training last taken in 2023.

References from my previous employers provided on request