

Ashley Hall

Shunter

Nottingham NG96LJ

ashley.bh@hotmail.co.uk

+44 7799 123164

Experienced HGV Shunter with a strong background in logistics and transportation. Proficient in yard management, stock inventory, and team leadership. Skilled in using electronic yard management systems and ensuring operational efficiency.

Demonstrated ability in problem-solving to overcome challenges and optimize logistics operations. Open to new opportunities and commitments.

Willing to relocate: Anywhere

Personal Details

Driver's License: C, CE, Cars

Eligible to work in the UK: Yes

Highest Level of Education: A-Level or equivalent

Industry: Logistic Support, Transportation Services

Total years of experience: 10

Work Experience

HGV Shunter Class 1

Pertemp employment agency - Nottinghamshire

February 2024 to Present

- Performing shunting duties as an agency HGV driver.
- Closing and opening curtains.
- Utilizing electronic Yard Management Systems (YMS).
- Meticulously monitoring and inspecting trailers for defects to ensure operational safety and efficiency.

Shunter

GXO Logistics - Kegworth

November 2021 to February 2024

- Shunted trailers for GXO as part of a bustling operation.
- Closing and opening curtains.
- Utilizing electronic Yard Management Systems (YMS).
- Aiding in loading and unloading.
- Occasionally de-strapping loads.
- Diligently monitoring and inspecting trailers for defects to uphold safety and operational standards.
- Managing 43+ separate loading bays with 130+ trailers onsite at any time.

Transport Admin Team Leader

XPO Logistics - Kegworth

January 2021 to November 2021

- Successfully led a team of 10 Shift Operations Admins and 8 shunters across 4 different shifts, overseeing daily operations and ensuring smooth coordination.
- Provided cover for the Transport manager, maintaining continuity in operations during their absence.
- Implemented new processes to enhance efficiency and accuracy in yard management.
- Spearheaded efforts to improve yard accuracy, resulting in optimized logistics operations.
- Updated shift rota to streamline scheduling and enhance team effectiveness.

Transport Admin

XPO Logistics - Kegworth

May 2020 to January 2021

- Played a central role in ensuring the efficient operation of the yard at EMG and managing trailers, with a primary focus on utilizing the Yard Management System for optimal performance.
- Demonstrated a strong understanding of yard, warehouse, and order management systems, contributing to the smooth functioning of site operations.
- Coordinated the allocation of trailers to customer orders, ensuring timely delivery and customer satisfaction.
- Conducted regular yard checks to uphold operational accuracy and safety standards.
- Managed DLX order shipment and conducted order investigations to resolve any discrepancies promptly.
- Facilitated effective communication with drivers at the front desk, often liaising with individuals from foreign countries to coordinate logistics operations.
- Enforced Health & Safety regulations to maintain a safe working environment for all staff members.
- Provided support for export and import duties, contributing to the smooth flow of goods in and out of the facility.
- Established standard procedures and ensured compliance with requirements, including the use of correct documentation, to optimise operational efficiency and regulatory compliance.

Inventory Clerk

DHL Supply Chain - Nottingham

September 2014 to May 2020

- Managed inventory tasks and supported ad hoc activities as needed.
- Utilized JDA Dispatcher WMS and Microsoft Office suite for documentation and reporting.
- Supervised stock checkers and conducted stock checks for accuracy.
- Investigated suspense accounts and managed stock write-offs.
- Coordinated dock schedules and daily delivery schedules.
- Communicated with warehouse and senior management regularly.
- Maintained Helpdesk and assisted with equipment maintenance.
- Provided customer support and occasional data analysis.
- Conducted one-to-one staff training and logged maintenance duties.

Dot Com Picker

Tesco - Toton

January 2013 to January 2014

- Picked customer orders for home delivery, ensuring quality and timeliness.
- Packed stock securely and stocked shelves for efficient inventory management.
- Maintained cleanliness through housekeeping and shop floor cleaning.
- Provided customer service by assisting with queries and locating items in-store.

Education

NVQ Level 2 in Business Improvement Techniques

LEAD - Nottingham

September 2018 to September 2019

NVQ Level 2 in Warehousing and Storage

Dudley College - Nottingham

September 2014 to September 2015

Functional skills Level 2 in English

Dudley College - Nottingham

September 2014 to September 2015

Functional skills Level 2 in Maths

Dudley College - Nottingham

September 2014 to September 2015

Skills

- Microsoft Office (10+ years)
- Inventory Clerk (4 years)
- Inventory Control (4 years)
- Data Entry (4 years)
- Labouring (7 years)
- Microsoft Office
- IT
- Front desk
- Team management

Certifications and Licenses

Full UK Driving Licence

Present