



Alexandru Emilian Pralea

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11 Wellington Terrace TN341QQ UK.

Career level achieved

Experienced (Non-Manager)

Work experience:

-HGV class 2 Blakemores and Son ltd Hastings-UK

September 2015-Present

Delivery goods food chill and frozen around UK London in safe and good conditions. Make paper work and write problems found. Respect the legislation and regulations of company. Onestly, truly and dedicated person.

-HGV Driver CDH Recruitment Hastings-UK

February 2015-September 2015

Delivery Driver, HGV class1 and 2 at Stamco, Fowle &Co, Blakemores and son.,

- Sales Agent SC NORDIC IMPEX SRL

Food and beverage production Ramnicu Valcea

May 2014 - January 2015

Activities sale of company products and delivering them in optimal condition and good to the recipient.

Achieving the objectives and proposed target.

- Consultant ALPHA BANK ROMANIA

Banking and consumer lending Ramnicu Valcea

March 2012 - May 2014

Proactively promote and sell bank products and services and subsidiaries for retail and corporate

customers:

- Promote and sell products and services for Alpha Bank

- Advise both existing customers and potential ones, consistent with the range of products available

- Identify customer needs and opportunities to sell products and Alpha Bank services using cross sales techniques
- Assure attracting new clients and keeping clients, by providing advice, products and services quality standards.
- Accomplish tasks and objectives, taking into account legal regulations and internal
- Accept, respect and apply legal regulations and internal
- Follow and act in order to achieve individual and unit targets.

- Front Desk Officer CEC Bank

Banking and consumer lending Ramnicu Valcea

January 2010 - March 2012

Open and Manage Accounts Individuals, OPERATIONS AND CASH COMPENSATION;

OPERATIONS WESTERN UNION IN / OUT /; initial and debit

ADMINISTRATION / CREDIT; treasurer

FX payment, insurance; OTHER JOB SPECIFIC ACTIVITIES OF PROMOTION AND SALE OF

PRODUCTS OF BANK; INTERNET BANKING, POS, INSURANCE, ACCOUNTING domestic primary

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Receptionist Hotel 3 Stars

Travel, transportation and tourism Ramnicu Valcea

January 2008 - January 2011.

Processing and registration the travellers reservation

2. Receive direct and relay telephone messages and fax messages

3. Pick up and deliver the email reservations

4. Assist in the planning and preparation of meetings, conferences and conference telephone call

5. Respond to public inquiries

6. Provide Microsoft office support (word, excel, power point...) and secretarial support.

7. Promotion the accommodation offers of hotel.

Education

University Constantin Brancoveanu Masters degree or postgraduate certificate/diploma & Banking Management Romania Pitesti Study field Accounting and Management Information Systems

Study field Bank Financial Management

Economist Certificate. September 2007 - June 2011 **College Forestry**

Technical Undergraduate degree IT Romania Ramnicu Valcea Study field

Mathematics and Computer Science

Description Certificate of informatics.

Environmental Analyst

Computer Skills. September 2002 - September 2007

Language skills

English (Advanced) **French** (Beginner) **Italian** (Beginner) **Romanian** (Fluent)

Additional information

Driving license:

Category / Date of expire E / 22.11.2013 - 22.11.2019

Category / Date of expire C / 01.11.2013 - 01.11.2019

Category / Date of expire B / 24.03.2006 - 24.03.2019

Digital card: yes

Professional card: yes

Other abilities

1. Office administration
2. Understanding legislation and policies procedures
3. Analytical and problem solving skills
4. Decision making skills
5. Effective verbal and listening communications skills
6. Computer skills including the ability to spreadsheet and word processing programs at a highly proficient level .
7. Stress management skills

Other informations

Honest and trustworthy

Possesses cultural awareness and sensitivity

Flexible

Good work in team

Hobby

football; IT News; Financial News; Economics. Music and Sports.

HIAB training course

HIAB driver card.

Flexibility with regard to our traffic set –up

I am flexible about frequent changes of vehicle

Yes

I am flexible about driving on different traffics

Yes

I have experience of driving at night

Yes

Availability

Desired Job Type: Permanent**Desired Status:** Full time **Date of**

Availability: Immediately **Willing to relocate:** yes **Willing to travel:** Up to 75% travel